

## Responsible Use of Technology

As members of Christ the Redeemer Catholic Schools, we believe that we are all created in the image and likeness of Christ and therefore the words, images and activities we engage in, both in person and online, must reflect the values of our faith as well as our societal laws. All technology, whether divisional or personally owned, must be used in responsible ways. Below are guiding principles of how students demonstrate Responsible Use of Technology.

### All CTR Students Must:

#### Respect And Protect The Privacy Of Self And Others

- use only your assigned account
- keep your account and password private
- only post photos and data of others with permission
- keep private the address and phone number of yourself and others

#### Respect And Protect Electronic Resources.

- use technology resources, including bandwidth, file space and printers for school related work
- do not alter or damage hardware and software

#### Respect And Protect The Intellectual Property Of Others

- obey copyright laws
- reference the work of others

#### Respect And Practice The Principles Of A Safe And Caring School Community

- communicate only in ways that are kind and respectful.
- report threatening or discomfoting materials to a teacher
- Do not intentionally request, access, transmit, copy, create or download materials that are sexual, threatening, hate-based, rude, discriminatory or meant to harass.

#### Respect Our Learning Environment By Practicing Technology Etiquette

- place electronics in silent mode during instructional and other school activities
- use technology at appropriate times
- use technology at times determined by school staff
- ensure that technology does not distract you and others from school work

Christ the Redeemer Catholic Schools uses internet filtering software in addition to teacher supervision to reduce the likelihood of students accessing inappropriate internet sites. In the event a student inadvertently accesses an inappropriate internet site, he / she must advise the supervising teacher of the inadvertent access.

### Consequences For Improper Use

Any breach of the Conditions and Rules for Use will result in disciplinary actions and may result in but is not limited to:

- restricted technology use
- restricted network access
- loss of network access
- disciplinary action as outlined in the Student Code of Conduct
- legal action, if criminal in nature